

## SCHILLER INTERNATIONAL UNIVERSITY and the CP LANGUAGE INSTITUTES

College and university students seeking to transfer academic credits earned at CP Languages back to their home institution must be accepted to Schiller International University. These credits will be granted for 4- or 8-week courses successfully completed at CP with a grade of C or above (except for English language courses; students will only receive university credits for Advanced English language classes).

College credits are granted according to the following schedule:

CLASS	CREDITS FOR 4 WEEKS	CREDITS FOR 8 WEEKS
Elementary I & II	4	8
Intermediate I & II	4	8
Advanced	3	6

**Note:** *Each home institution has its own specific procedures and guidelines, so it is therefore important that students check with their counselor for accurate and current information and regulations regarding this process.*

### *Application Process*

Students seeking to transfer academic credits must complete and fax *Schiller International University Application for Admission* and the *CP Application Form* to the nearest Admissions Office, along with payment of the non-refundable application fee (US\$50, €55 or £35) in the form of CREDIT CARD or BANK TRANSFER. If paying by CHECK, please include the check when mailing the applications.

### *Checklist for Applicants:*

- \* *Schiller International University Application for Admission (Heidelberg students)*
- \* *Schiller International University- The American College of Switzerland- Application for Admission (Leysin students)*
- \* *CP Application Form (both Heidelberg and Leysin students)*
- \* the non-refundable application fee (US\$50, € 55 or £35)

### *Schiller International University Admissions Offices*

<p><b>Schiller International University Admissions Office</b> 453 Edgewater Drive Dunedin, FL 34698-7532 USA Telephone: 1-727-736-5083 Toll Free (within US): 1-800-336-4133 Telefax: 1-727-734-0359 e-mail: <a href="mailto:admissions@schiller.edu">admissions@schiller.edu</a></p>	<p><b>Schiller International University Admissions Office</b> Royal Waterloo House 51-55 Waterloo Road London SE1 8TX, England Telephone: +44 20 7928 8484 or 7928 1372 Telefax: +44 20 7620 1226 e-mail: <a href="mailto:admissions@schillerlondon.ac.uk">admissions@schillerlondon.ac.uk</a></p>
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## **Certificates**

Upon successful completion, students receive a Certificate of Attendance. Weekly proficiency tests are given during the course. Students who take the full 4- or 8-week courses have final exams (CP Heidelberg: for 8 week course only). If an examination is passed, a Certificate of Attendance, Diploma or a Grade Report showing that the student has successfully completed that level are given.